

## BAY AREA PROJECT WORK PLAN

**Project Plan Amended Date: April 30, 2003**

**Team: Support Services Workgroup**

**Project Leader: Mike Keeley & Alan Wilens, Co-Chair**

**ASSUMPTIONS:** Closure of Agnews Developmental Center by June, 2005

#	Task Name	Start Date	Due Date	Who's in Charge	Specifications
<b>1</b>	<b>Education of Support Services Team</b>				
1A.	Agnews Tour #1 (Education and vocational programs)	April 16, 03	April 16, 03	Entire group	
1B.	Background information <ul style="list-style-type: none"> <li>Options for futures needs (6/02)</li> <li>Camarillo Plan (3/96)</li> <li>Strategic Future of DC (1/96)</li> <li>Stockton Plan</li> <li>Governmental Barriers (1/94)</li> <li>Review of futures plan tools</li> </ul>	April 9, 03	April 16, 03	Mike Keeley, Alan Wilens for entire group	
1C.	Demographics of Agnews Consumers	April 9, 03	April 16, 03	Patricia Flannery for entire group	
1D.	Description of each Agnews program	April 30, 03	May 15, 03	Patricia Flannery for entire group	
1E.	Breakdown of day program descriptions	April 30, 03	May 15, 03	Florence Yalung for entire group	
1F.	Agnews Tour #2 (other day programs, wheelchair repair, off campus work sites)	April 30, 03	May 31, 03	Reuben Zarate to arrange for entire group	
1G.	Information on statewide programs	April 30, 03	May 31, 03	Marva Hamilton for entire group	

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1H.	Conroy Report	April 30, 03	May 15, 03	Marva Hamilton for entire group	
1I.	Tours of existing community programs <ul style="list-style-type: none"> <li>• Great Endeavors</li> <li>• ICF DDCN, DDN, DDH</li> <li>• LSA</li> <li>• Supported Living programs in San Jose</li> <li>• Community Care Facilities</li> <li>• Independence Network</li> </ul>	April 30, 03	Aug 31, 03	<ul style="list-style-type: none"> <li>• Florence Yalung</li> <li>• Alan Wilens</li> <li>• Florence Yalung</li> <li>• Andy Pereira/Julie Reinhardt</li> <li>• Alan Wilens (GGRC)</li> <li>• Florence Yalung (SARC)</li> <li>• John Rodriguez (RCEB)</li> <li>• Florence Yalung</li> </ul>	
1J.	Establish specific meeting dates for identified "Themes": <ul style="list-style-type: none"> <li>• Day programs</li> <li>• Recreation programs</li> <li>• Supported Living</li> <li>• Families and consumers</li> <li>• Regional Center's liaisons to Developmental Center</li> <li>• Clinical team</li> <li>• Local police, fire, EPS representatives</li> </ul>	April 30, 03	Aug 31, 03	To be determined	

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1K.	Conduct Focus Groups in the following: <ul style="list-style-type: none"> <li>• Success versus Non successful</li> <li>• (Include families, regional project, clinical team, consumers, DC liaisons)</li> <li>• Generic community programs</li> <li>• Agnew's Families</li> <li>• Agnew's staff</li> <li>• Agnew's Consumers</li> </ul>	April 30, 03	Aug 31, 03	To be determined	
<b>2</b>	<b>Education of Agnew's Consumers, Staff and Families</b>				
2A.	Participate in the public forum at Agnews	May 10, 03	May 10, 03	General public	
2B.	Training of Agnew's staff at SARC	May 12, 03	May 12, 03	Florence Yalung and Regional Project	
2C.	Vendor fair at Agnews	April 30, 03	Sept 30, 03	To be determined	
<b>3</b>	<b>Identification</b>				
3A.	Community concepts and models that work well and those that do not work well	April 30, 03	Aug 31, 03	Feedback from tours, futures plans, focus groups, specialty theme meetings	
3B.	Developmental Center concepts that work well and those that do not work well	April 30, 03	Aug 31, 03	Feedback from tours, Agnew's focus groups, futures data	

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3C.	Review concepts currently in Resource Development such as: (LSA, Small family homes, Canyon Springs, 3 bed CCL neg. rate, ICF-DDCN, Supported Living, HUB, CCF w/restricted health conditions)	April 30, 03	Aug 31, 03	Marva Hamilton to get statewide info by 5/15  Other concept ideas to be determined as needed	
<b>4</b>	<b>Community Preparedness</b>				
4A.	Ability of DD Vendors <ul style="list-style-type: none"> <li>• Number of vendors serving DC population in the last 6 years.</li> <li>• Success and non-success of programs serving DC population</li> <li>• School Availability for consumers under 22 years old.</li> </ul>	April 30, 03	Aug 31, 03	<ul style="list-style-type: none"> <li>• Marva Hamilton to get information from data base from the Conroy report</li> <li>• Feedback from special theme meetings and focus groups</li> <li>• To be determined</li> </ul>	
4B.	Ability of Non DD vendors <ul style="list-style-type: none"> <li>• Expand interest in providing services, financial assistance for facility modifications, etc.</li> </ul>	April 30, 03	Aug 31, 03	To be determined	

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4C.	What would it take to prepare vendors? <ul style="list-style-type: none"> <li>• Time to really know consumers.</li> <li>• Mental health and Psychiatric service availability</li> <li>• Service HUB</li> </ul>	April 30, 03	Aug 31, 03	To be determined	
<b>5</b>	<b>Preparation of Innovative Concepts</b>				
5A	Present Initial Program Concepts for Feedback from family/consumer (What worked? What made things unique and individualized?)	June 1, 03	Aug 31, 03	Information from futures planning data, focus groups, and theme meetings on-going	
5B	What is needed to have community inclusion opportunities for Agnew's residents (transportation, health issues, etc.)	June 1, 03	Aug 31, 03	Information from futures planning data, focus groups, and theme meetings on-going	
5C	Spin off from current successful vendors (ICF-DDCN, Independence Network, etc.)	June 1, 03	Aug 31, 03	To be determined	
5D	Conversion of programs at Supported Life Conference	June 1, 03	May 31, 02	Dennis Craig to get information to entire group.	

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#	Task Name	Start Date	Due Date	Who's in Charge	Specifications
5E	Expand Flexibility of Work Hours based on medical and behavioral needs. Allow for home flexibility in work hours. Be aware of funding and staff issues and possible liability issues	June 1, 03	Aug 31, 03		
5F	Drop in Center for recreation and Leisure	June 1, 03	Aug 31, 03	To be determined	
5G	Night Activities/Weekend programs	June 1, 03	Aug 31, 03	To be determined	
5H.	Self determination ➤ Service Brokers to develop resources or access to resources for consumers.	June 1, 03	Aug 31, 03	To be determined	
5I.	Support of Existing Social Recreation programs to promote integration ➤ Access Passes for State Camps, etc. ➤ Assistance for consumers with severe physical challenges	June 1, 03	Aug 31, 03	To be determined	
5J.	Crisis Support	June 1, 03	Aug 31, 03	To be determined	
<b>6.</b>	<b>Barriers</b>				

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6A.	System Barriers <ul style="list-style-type: none"> <li>• Regulation</li> <li>• Staffing</li> <li>• Rate Differences between State and Community Workers</li> <li>• Conflict of Interest between state and Community</li> <li>• Legislative and Government</li> </ul>	April 15, 03	Aug 31, 03	Group to review System Barriers report distributed by Ellen Goldblatt by end of May.	
6B.	Consumer Barriers <ul style="list-style-type: none"> <li>• SSI not deducted in DC</li> <li>• DC staffing different</li> <li>• More flexibility in work hours at DC</li> <li>• Specialized DC jobs</li> <li>• Community job shortage</li> <li>• Ancillary services in DC</li> </ul>	April 16, 03	Aug 31, 03	Group to review System Barriers report distributed by Ellen Goldblatt by end of May	
7.	<b>Funding Issues</b>				

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7A.	Mechanisms to ensure stability and longevity after start up funding <ul style="list-style-type: none"> <li>• Money for ongoing home repairs</li> <li>• Geographic differentials for funding</li> <li>• Rates based on actual costs of running the program</li> <li>• More long term funding mechanisms (beyond start-up)</li> <li>• Longevity of staff funding</li> </ul>	April 16, 03	Aug 31, 03	To be determined.	
7B.	Unit and total costs for concepts	April 16, 03	Aug 31, 03	To be determined.	
7C	Agnew's assets benefit DD community. Large % of money spent on resources in community	April 16, 03	Aug 31, 03	To be determined.	
7D	Social Recreation funding issues	April 16, 2003	Aug 31, 03	To be determined.	
7E	Housing costs (pay for housing costs once)	April 16, 03	Aug 31, 03	To be determined.	
8.	<b>Analysis of Futures Preferences Data</b>				



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8A.	Sub Categories identified from Future Planning Forms	April 19, 03	May 15, 2003	Reuben Zarate to provide information to entire group	
8B.	Feedback Loop to Futures Planning Team	April 19, 03	May 31, 03	Julie Reinhardt and Jennifer Lucas attend Futures Meetings in April and reported to group. Alan Wilens attends Futures meeting. Other members to attend as needed and report back to group	
8C.	Review initial group of data from Futures Planning Group <ul style="list-style-type: none"> <li>• Attempt to get a fuller picture of preferences and needs (read narratives?)</li> <li>• Identify additional demographics initially overlooked</li> <li>• Identify gaps in experience between limited versus wide variety of choices</li> </ul>	May 30, 03	Aug 31, 03	Entire group to review data	

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8D.	Review ongoing data from Futures Planning Group <ul style="list-style-type: none"> <li>How long will it take to put some ideas into reality?</li> <li>Identify need for emergency housing and mobile crisis units.</li> </ul>	Aug 15, 03	Sept 1, 03	Entire group to review data. Futures group to provide all assessments by end of October.	
8E.	Write summary report of concepts based on analysis of all futures need data	Aug 15, 03	Sept 1, 03	Entire group to review data	
9.	Summary report to Bay Area Project	Sept 1, 03	Sept 18, 03	Mike Keeley and Alan Wilens to write and submit summary report	